



Community Service Documentation Form

- 30 Community Service hours are required for graduates at CMA starting with the class of 2021.
- Please record your volunteer hours on this form and submit to the CMA office by April of your senior year. Use a separate form for each location if you serve at more than one place.
- All Community Service must be pre-approved by the CMA Office before credit will be given (a list of local organizations/non-profits will be provided).
- Community service hours WILL NOT be given for services performed for a parent, relative, family business, activities you get paid for, chores at home, or where the student attends church (church activities such as helping in the nursery, playing in the band, or teaching a Sunday school class etc. during a church service, are not counted).
- You MUST have the supervisor of the organization you volunteered for verify the hours with a signature and phone number on the documentation form.

This is to certify that _____ from Christian Ministries

Academy, has performed volunteer service on the date(s) and location listed below:

Name of Organization/Non-Profit: _____

Email: _____ Phone Number: _____

Address: _____

Date of Service	Time In	Time Out	Total Hours for this Date

Specific Duties/Services Performed: _____

Supervisor Name (Please Print) _____

Supervisor Signature _____